

Friends of Corvallis Parks and Recreation

1310 SW Avery Park Dr.

Corvallis, OR 97333

Board Meeting Minutes

May 15, 2018 5:00 pm

Attendees

Kristin Shreeve
Mary Buckman
Olga Loza
Stephanie Mehlenbacher
Jenny Meisel

Roberta Sperling

Charley Fisher

Karen Emery

Audrey Hatch

Absent

Ken Haines

Guests

Meeting called to order: 5:00 pm

Approval of Minutes from last meeting:

Charley moved to approve the April meeting minutes. Stephanie seconded. All were in favor. Minutes were approved by unanimous vote.

Treasurer's Report:

Kristin gave the Treasurer's report.

Highlights: We paid out \$1000 to the Art Center from the general fund and many smaller projects closed out.

The Majestic received an anonymous \$139,000 donation.

The Senior Center received a donation for 2 water fountains.

Some smaller donations were received for various projects.

Roberta made a motion to accept the treasurer's report. Olga seconded. All were in favor. Motion was passed by unanimous vote.

Budget Discussion:

Mary would like to work on a budget for the next fiscal year and would like to go over past financial statements to help determine which items should be included in the budget for next year. We will need to include bookkeeper expenses in this budget. Charley and Kristen will try to meet with the candidate this month so we can have a discussion at the June meeting.

There was some discussion about donations to the general fund and expenses. Kristin stated that our yearly expenses total about \$1600 and include bank fees, insurance, postage/ mailing, etc. She said it is difficult to predict project donations.

Mary suggested that we ask the Senior Center and Majestic about their expenses in the coming years and possibly think about putting away some money into an interest bearing account.

Olga suggested putting some (50%??) of the general funds into an interest bearing account at the beginning of each year if we can figure out what our yearly expenses are.

Olga suggested that our budget be limited to the general fund and include new expenses for the bookkeeper and for marketing.

Mural

It may be possible for the mural funding to go through the Art Center instead of through our organization.

Karen thought this would be a better fit with their mission and will follow up with the Art Center.

Most board members were in agreement that it would be better for the funding to go through the Art Center if possible.

Discussion about the mural:

How does the mural relate to parks? What does it do for our organization? It would be advertising and expose us to the community. It's a high traffic area and will be seen by many people.

There was discussion about the difference between the theater advertising and the mural bearing our logo, and it was decided that the mural would be a sponsorship where as we are just paying for a temporary ad at the theater.

Most members seem supportive of the mural itself, but are not comfortable with sponsoring the mural.

There was some additional discussion about putting our logo on city busses. Karen thought the cost was a little high, but she will look into it.

Charley made a motion stating that we should not take part in sponsoring the mural on Monroe St. No second. Motion failed.

Sign:

Mary presented 3 versions of a sign that would be put up to acknowledge funding for the project is from the Friends.

Discussion about what version of the sign was the best and discussion about including the website address on it. We would like to see the blue font on the sign with the green background changed to white.

Olga will make a few additional versions with different color options and send via email for us to look at.

The sign would go in: Musical park, Franklin Park, Arnold Park, Marys River boardwalk, and others.

Mary will bring it back at the next meeting. Karen will print drafts of the signs for the next meeting.

Raising Our Profile

Stephanie suggested that we put our logo in the slideshow at the Majestic and that Jimbo should mention the Friends in his curtain speech when he talks about donations. Karen will email Jimbo and Roberta will send him the logo file. Everyone agreed that these were great ideas.

Project Updates:

Karen gave the following updates:

-Close to wrapping up the design for a master plan for MLK park. There is a public meeting on May 30 at 530 at the Walnut community room to collect input. There are 2 designs to present. Both designs combine the natural world with Dr. King's quotes about nature and art.

-Peace Pole in central park: We agreed to fund a replacement pole at a previous meeting. Karen stated that the new pole is made out of limestone and has room for 16 names.

-The equipment for the Ron Naasko Playground has been ordered. It is a globe net design.

Contract:

Contract for feasibility study for MLK Jr. Park: Mary needs to sign the contract for \$18,000—funds will be donated by the Rothschilds but she would like board approval before she signs. The donation will come through the Friends.

Jenny made a motion to approve Mary signing a contract for \$18,000 for the feasibility study with Sparrowhawk Consulting for MLK park. Seconded by Audrey. All in favor. Motion passed by unanimous vote.

Additional discussion about donating bonds/stocks.

Someone mentioned that they donated stock to a different non-profit and it was easy. Mary thought we should look into this. The organization is the Methow Conservancy—Kristin looked it up on her phone during the meeting and found out that there is a button on their website to donate stock.

Karen suggested that we get it on our web page and then send to her.

Mary will be gone for 3 weeks.

Action Items

Charley and Kristin will meet with the bookkeeper this month to get more information and bring to the June board meeting.

Olga will make a few additional signs with different color options and send via email for us to look at

Karen will print drafts of the signs for the next meeting

Karen will follow up with the Art Center regarding donations for the Mural.

Karen will email Jimbo about putting our logo into the slideshow at the Majestic and Roberta will send him the logo file.

Agenda items for next meeting:

Decide on design for signs

Budget-include discussion about hiring a bookkeeper

The meeting was adjourned at 6:30. Next meeting: June 19

Minutes submitted by Jenny Meisel, Secretary.