

Friends of Corvallis Parks and Recreation
1310 SW Avery Park Dr.
Corvallis, OR 97333

Board Meeting Minutes July 25, 2017

Attendees:

Mary Buckman
Charley Fisher
Jenny Meisel
Karen Emery
Roberta Sperling

Absent:

Ken Haines
Kent Daniels (on sabbatical)
Olga Loza
Kristin Shreeve

(Note items in **bold** indicate an action to be taken by a Board member.)

Meeting called to order at 5:00 p.m

A question came up about the number of members needed for a quorum. There were four voting members at the meeting, which we assumed would be a quorum.

Approval of minutes of June meeting minutes with corrections

Approval (with corrections) of the Friends' Vision/Mission Statement. **Mary will send this out with the Cultural Trust application.**

There was a discussion about potential Board members. Mary has been in contact with several people who've expressed interest. She sends invitation to upcoming meeting, along with an agenda. **She will continue to do this. Charley also will get in touch with someone he knows** who's expressed interest. Karen mention **Lynda Wolfenbarger**, as someone who might be interested. It was suggested **one of us contact her early in the Fall**, as she has somethings to attend to now. (Hope I spelled Linda's name correctly. Let me know if incorrect.)

Charley updated the Board on the **Rene Moye project**. He and friends of Rene received approval for the project by the Parks & Rec Advisory Board and the City Council. The plan is to name the sports complex at Sunset Park in honor of Rene Moye. Money raised will go towards a sign and kiosk there. If extra money is raised, this could be earmarked for maintenance/upgrading at the sports complex. Charley thinks there are a significant number of donors already in place to raise the needed funds. He doesn't anticipate a need for a Friends fundraising effort.

Charley reported on Board insurance for next year through **Barker Uerlings**. There is a less-expensive policy—\$772 a year—which seems to have increased coverage. A pdf with information on the policy is available and **Charley will email the pdf to Mary and Karen**. Mary indicated our current policy runs through August.

We discussed a year-end fund raising letter and agreed we should get an early start. **Karen will send testimonials about completed Friends projects to Roberta, who will draft a letter. Photos**

will be needed, too. Jenny suggested we follow the same template that was used on last year's letter, with check boxes indicating where the donation would go. Mary said we may be able to add the Cultural Trust to the list. **Mary and Kristin will work on the mailing list.** Our aim is to send the letter in October. (We aim high!) It was mentioned we need to coordinate with the Majestic on their fund-raising efforts.

Jenny will continue to coordinate Beans for Bags with the First Alternatives Coop—a fundraising option. She and Mary will consider wording describing a project next year to have as the focus for this fundraiser. Perhaps MLK Park.

Karen reported on the Eclipse Event. Volunteers are needed. She handed out volunteer application forms. **If you can volunteer, check with Karen for a form.** There are a variety of time slots you can sign up for on various days.

From our PENDING LIST:

Recognition signs. Mary will bring wording to the next meeting. Ken had suggested Mary check out online sign manufacturers, as well as locals.

MLK Park. Someone has been hired someone to do a master plan for the site.

Slide Show. Olga has photos and Charley is working on a script. They just need to get together to complete this project.

Social Media help. Rather than try for an LBCC student, we discussed hiring someone who currently works part time for Parks & Rec on their social media needs. He would not be an "employee" but someone hired as a contractor. More discussion needed. LBCC staff will be coming to Roberta's office to discuss marketing help options. She'll share what she learns from them at the next meeting.

Rambling Rex Memorial. Mary will ask Ken if this project is going forward or not.

Ads in Parks & Rec Guide, Chamber booklet, Our Town booklet. Parks & Rec Activity Guide ads are needed during July and January. The person who works on this for Parks & Rec is best contacted Tues and Thursday afternoons. **Mary will contact him about an ad. She will also look into getting ads in the Chamber and Our Town booklets.**

Hydroflask Grant. Mary will keep up with grant options here. The company is in Bend and got back to her, after receiving her initial contact.

Taxes. It was suggested someone could contact the not-for-profit group that helps not-for-profit groups to find out about what they recommend for accounting help. It was noted Ann from the Majestic offered to help Kristin with Friends' tax prep, if needed.

OTHER ITEM:

The new Starker Art Park playground is in place. There will be a grand opening August 4, 1:30

p.m.

Adjourned: 6:10 p.m.

The next meeting will most likely be Tuesday, August 29 at 5 p.m. (A week later than usual due to the Eclipse Event the previous week.)