

# Friends of Corvallis Parks and Recreation

1310 SW Avery Park Dr.

Corvallis, OR 97333

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## Board Meeting Minutes

April 23, 2013 5:30 pm

### Attendees

Charley Fisher

Betty Griffiths

Jenny Meisel

Karen Emery

Kent Daniels

### Absent

Phil Hays

Kenny Davidson

### Guests

**Meeting called to order:** B. Griffiths called the meeting to order at 5:35 pm.

### **1. Approve minutes from previous meeting:**

There were no changes to the February 26, 2013 meeting minutes. The March meeting was cancelled.

**J. Meisel made a motion to approve the February minutes. K. Daniels seconded. All were in favor. Motion passed with a unanimous vote.**

### **2. Financial Report**

#### **Treasurer's Report**

C. Fisher stated that there is \$280 in the account.

C. Fisher sent donation letters to B. Griffiths for her in-kind donation payments for the IRS incorporation and website domain hosting. J. Meisel stated that she would contribute half of the cost of the brochure printing as a donation. Total printing cost was \$238, with \$120 donation.

#### **Other-Status of IRS application**

B. Griffiths received a letter stating that our application has been received but not yet reviewed because there is a backlog of applications still waiting to be reviewed.

### **3. Reports**

#### **Brochure Distribution**

K. Emery presented the box of completed and folded brochures for everyone to take to hand out at various meetings and events. K. Emery stated that she took brochures to the Parks and Natural Areas Commission, the Senior Center and the Arts and Culture Commission. C. Fisher will take brochures to Fitness Over 50, and K. Emery will send brochures to the Aquatic Center through inter-department mail. B. Griffiths will take brochures to the Library and Timberhill. K. Daniels will take brochures to the Planning Commission, CBUF, Housing and Urban Development, and to the Sustainability Coalition. B. Griffiths will submit a request for the Friends group to join the Sustainability Coalition so we can be added to their member list.

#### **OSU Folk Club Thrift Shop Grant**

B. Griffiths received a letter stating that we were not awarded the grant for the UV system at the Aquatic Center that we had applied for.

#### **New Board Members**

B. Griffiths received an application from Roberta Sperling and passed along to the rest of the board. Roberta's approval is pending her attending a meeting. She was unable to attend the April meeting, but has stated that she will be at the May meeting. B. Griffiths has re-contacted a few members on the original list: Keith Gelbrich and Barbara Swain. She never heard back from Mary Buckman. She had a few other suggestions: Curtis Wright, who is on the Budget Committee and Bill York. C. Fisher asked Mike Maksud and Jason Wallace, both said no. Jason Wallace stated that he is not interested now, but he will think about it. B. Griffiths will re-

contact everyone on the original list to see if they are interested in being on the board. K. Emery will ask Linda Wolfenbarger if she has any recommendations from the Senior Center and will ask James if he has any recommendations from the Aquatic Center. A few other names mentioned include Mark Warden and Karyle Butcher. K. Daniels will ask Karyle Butcher.

#### **Other—Logo**

K. Emery stated that Steve DeGhetto recommended that we contact a Graphic Design class at OSU to work on the logo, as they had created a few brochures for the City. B. Griffiths will contact the instructor of the class.

#### **4. Other**

##### **Vision, Mission and Goals**

The group suggested edits to the handout provided by B. Griffiths. She will make the changes and re-send to the group.

K. Emery had a few announcements:

The Owens Farm house was vacated by Tom Owens in December of 2012 and the City of Corvallis will take possession in December 2013. City staff have already talked to the Owens family about making a donation to the Friends Group.

K. Emery has been in contact with an individual who is interested in donating, but it may be specifically earmarked for the Senior Center.

The playground at Shawala point near the skate park will be named in honor of Ron Naasko. The City would like to set up a way to collect donations for the park. The City does not currently have a plan for this park.

C. Fisher noted that any donations collected would need to be kept separate for this project, and reminded K. Emery to look into acquiring a laptop through HP.

***Meeting adjourned at 6:45 pm.***

***Minutes by Jenny Meisel***

#### **Action Items**

##### **Treasurer's report**

-C. Fisher will create check request form (carryover from February minutes)

#### **Brochure**

Board members and K. Emery will distribute to specified locations and meetings

#### **Board Member recruitment**

--B. Griffiths will re-contact everyone on the original list to see if they are interested in being on the board.

--K. Emery will ask Linda Wolfenbarger if she has any recommendations from the Senior Center and will ask James if he has any recommendations from the Aquatic Center.

--K. Daniels will ask Karyle Butcher.

#### **Other-Logo**

B. Griffiths will contact the OSU graphic design class.

#### **Mission, Vision and Goals**

B. Griffiths will edit her document based on board discussions and send back to group.

#### **Other**

K. Emery will look into acquiring a laptop through HP