

Friends of Corvallis Parks and Recreation

1310 SW Avery Park Dr.

Corvallis, OR 97333

Board Meeting Minutes

July 23, 2013 5:30 pm

Attendees

Betty Griffiths

Kent Daniels

Roberta Sperling

Karen Emery

Jenny Meisel

Kenny Davidson

Absent

Phil Hays

Mary Buckman

Charley Fisher

Guests

Jackie Rochefort

Meeting called to order: B. Griffiths called the meeting to order at 5:32 pm.

1. Approve minutes from previous meeting:

There were a few minor changes suggested for the June 25th, 2013 meeting minutes. J. Meisel will make changes as indicated.

K. Daniels motioned to approve the changes as suggested. K. Davidson Seconded the motion. All were in favor. Motion passed with a unanimous vote.

2. Website/Logo:

B. Griffiths spoke to Heath Keirstead about helping with our website—she was going to work on it this week. B. Griffiths also was in contact with a student from Philomath High School who has volunteered to work on our logo. K. Davidson suggested a swingset with a moving swing as a possible logo idea.

3. Financial Report

Treasurer's Report

The treasurer was not present at the meeting to give a report.

Other-Status of IRS application

B. Griffiths reported she had received the 501(c)3 form from the IRS, so we are officially recognized as a non-profit by the IRS!

Budget for 2013-2014

B. Griffiths created a draft budget. There was much discussion regarding items listed in budget.

A suggested addition to Project Cash Resources was Directed Project Donations at a total of \$50,000. This item would account for donations for specific projects that are received. Directed Project Expenditures was added to the Projected Cash Expenditures column for the same amount.

The Miscellaneous Donations item was combined with the Friends of Corvallis Parks and Recreation Donations.

B. Griffiths will make the changes as suggested.

R. Sperling motioned to approve the 2013-2014 Budget with the suggested changes. J. Meisel seconded the motion. All were in favor. Motion passed with a unanimous vote.

Project list descriptions and priority

Jackie Rochefort discussed a list of 7 potential projects and their priority. She explained that the Mary's River Boardwalk is the highest priority followed by the Ron Naasko playground. The Mary's River Boardwalk is the

highest priority because a FEMA grant for \$258,547 has already been received and requires a 60,000 match to keep the funding.

B. Griffiths left the meeting at 6:10—K. Daniels will run the rest of the meeting.

J. Rochefort explained that the footings for the playground must be in place by September before the rains begin this fall. She has applied for an extension on the FEMA funds but it is important to get the match funding soon. The group discussed how to go about raising funds for this project and it was decided to start with a letter writing campaign to solicit donations from the residents in the neighborhood of the park. J. Rochefort will draft a letter and send to the Friends board members. The letter will be from and signed by the Friends group and donations will come directly to the Friends of Corvallis Parks and Recreation.

K. Daniels asked if we could have a list of smaller projects that we could work on. K. Emery stated that Deb has a list and will provide this at the next meeting.

4. Other

Marketing, publicity and outreach ideas

The board discussed places where we can go to present information about the Friends group. K Daniels suggested that we select a specific project to focus on first and then decide what groups to present to based on the project.

K. Daniels suggested looking into Meyer Memorial Trust to see if they had a grant that could be obtained for the Boardwalk.

There was additional discussion regarding the Gaylord House. K. Emery stated the house is getting a new roof this summer. It is the oldest house in Corvallis and is in great disrepair. A lot of work is needed to bring the house back to code. K. Daniels suggested that it could potentially be rented out for meetings once it was fixed up. He stated that the front could be used as living quarters and the back of the house could be used as meeting space.

K. Daniels will ask BA Bierly if she would like to be on the board.

Meeting adjourned at 6:35 pm.

Minutes by Jenny Meisel

Action Items

- J. Meisel will make recommended changes to the June minutes and send the final to K. Emery
- B. Griffiths will make suggested changes to the Budget
- J. Rochefort will draft a letter to the Brooklane residents soliciting donations to repair the Mary's River Natural Area Boardwalk. K. Emery will then send to the Friends group

Next meeting August 27th

- Brainstorm marketing, publicity and outreach ideas
- Discuss and review small project list
- Website and logo progress